



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10143018  
**Procuring Entity** CITY OF PASIG  
**Title** Supply and Delivery of Various Office and Equipment – Pamantasan ng Lungsod ng Pasig  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 100-23-06-1486 <b>Trade Agreement:</b> Implementing Rules and Regulations <b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9) <b>Classification:</b> Goods <b>Category:</b> Office Equipment Supplies and Consumables <b>Approved Budget for the Contract:</b> PHP 320,855.00 <b>Delivery Period:</b> 30 Day/s <b>Client Agency:</b>	<b>Status</b>	<b>Active</b>
	<b>Associated Components</b>	1
	<b>Bid Supplements</b>	4
	<b>Document Request List</b>	8
	<b>Date Published</b>	19/09/2023
	<b>Last Updated / Time</b>	06/10/2023 13:28 PM
	<b>Closing Date / Time</b>	11/10/2023 09:00 AM
<b>Contact Person:</b> ATTY. PONCE MIGUEL D. LOPEZ Officer In Charge, Procurement Management Office Pasig City Hall, Caruncho Avenue, Barangay San Nicolas, Pasig City Metro Manila Philippines 1600 63-2-86431111 Ext.1461  bidsandawards@pasigcity.gov.ph		

#### Description

Items Quantity / Units

1 3 in 1 ( Print, Scan, Copy ),  
 - Digital color copier which is capable of color scanning, printing and fax with automatic document feeder  
 Printing technology: inkjet or equivalent  
 Printing speed of at least up to 33.0 ppm / 15 ppm  
 Paper capacity of at least 30 sheets (A4 paper), 10 sheets (Legal)  
 Printer resolution of at least 5760x1440 dpi  
 Capable of printing to various paper sizes, up to A4  
 Capable of borderless printing up to AR  
 Uses dye inks (Black, Magenda, Cyan and Yellow)  
 Supports USB, LAN Wifi and Wifi and direct and other network management protocol  
 Must be supported with applications/utilities from the manufacturer to optimized device functionalities  
 Must be supported by the latest version of Windows OS and Mac OS  
 With at least 1 year warranty on parts and services 15 unit  
 2 Epson L1455 Ink Black T744 1100 (Pigment),  
 - 127 ml 55 bottle  
 3 Epson ECO TANK L6490 - 008 Black, Pigment,  
 - 127 ml 15 bottle

- 4 Epson ECO TANK L64890 - 008 Cyan,  
- 70 ml 6 bottle
- 5 Epson ECO TANK L6490 - 008 Yellow,  
- 70 ml 6 bottle
- 6 Epson ECO TANK L6490 - 008 Magenda,  
- 70 ml 6 bottle
- 7 Certificate Holder (A4, Green) 105 piece
- 8 Sticker Paper,  
- Glossy, 50 pcs / pack, 80gsm 8 pack
- 9 HD Laminator Machine,  
- > Laminates from id size - a4 -short -  
long up to A3 Size Laminating film  
- > Hot & cold with reverse function  
- > Compatible up to 250micron laminating film  
- > Laminates from id size - a4 -short -  
long up to A3 Size Laminating film 2 piece
- 10 HD Metal Adjustable Stapler,  
- (approx. 120-210 sheets capacity  
sizes: at least 365 x 96 x 122mm ) 2 piece
- 11 Heavy Duty Staple Wire,  
- 23/15 (1000 staples) 5 box
- 12 Binder Clips-  
- 1 5/8" ( 12 pieces ) 10 box
- 13 Sign Holder Pop Clip Stand / Label Tag,  
- (ABS plastic materials, 5 pcs/box)  
Dimension: at least 16 x 8 cm 5 box

PRICE QUOTATION/S SHOULD BE PRINTED ON COMPANY'S OFFICIAL LETTERHEAD TOGETHER WITH THE FOLLOWING UPDATED DOCUMENTS;

- Mayor's/Business Permit
- PhilGEPS Registration Number
- Income/Business Tax Return
- Accomplished and notarized Omnibus Sworn Statement  
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement \(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement%20Statement%20(Revised).docx))
- Proof of Authorization: Secretary's Certificate if corporation, or Special Power Of Attorney, if individual

NOTE:  
TO BE SUBMITTED SEALED AND LABELED ON A LONG BROWN ENVELOPE, FOLLOWING THIS FORMAT AS FOLLOWS:

FOR:  
ATTY. JOSEPHINE C. LATI-BAGAOISAN  
BAC Chairperson

THRU:  
ATTY. PONCE MIGUEL D. LOPEZ  
Officer In Charge, Procurement Management Office  
4th Floor, Pasig City Hall,  
Caruncho Avenue,  
Pasig City

DATE : \_\_\_\_\_  
COMPANY'S NAME : \_\_\_\_\_  
PhilGEPS REFERENCE NUMBER : \_\_\_\_\_  
PROJECT TITLE : \_\_\_\_\_

**Remarks**  
New closing date, October 11, 2023 at 9:00 AM  
  
Please be guided accordingly

**Created by** ATTY. PONCE MIGUEL D. LOPEZ  
**Date Created** 18/09/2023

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